

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 - 7:00 pm

Regular Meeting
September 24, 2024, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

MEETING MINUTES

A. CALL TO ORDER 7:00 Mr. Davis

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis: Present

Friend: Present

Giovannetti : 7:03

Hance: 7:10

Moustaka: Present

Mulle: Present

Walke:Present

E. CORRESPONDENCE

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 – 7:00 pm

- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:02 pm** to discuss **student privacy**.

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Walker** upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **8:22 pm**.

G. CONSENT AGENDA

Motion made by **Mr. Davis**, seconded by **Mr. Giovannetti**, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Ayes 7 Nays 0 Motion Carries

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the following minutes:

August 27, 2024 Regular Board Meeting Minutes

August 27, 2024, Executive Session Board Meeting Minutes

September 3, 2024, Special Board Meeting Minutes

September 3, 2024, Executive Session Special Board Meeting Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill List dated September 24, 2024 check numbers 13948 thru 14131 in the amount of \$1,091,289.47.

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools, the Board approve the transfers for the month ending September 30, 2024, as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1. (No transfer report for this month)

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending September 30, 2024 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over-expended and that as of this report sufficient funds are

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 - 7:00 pm

available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of September 30, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Susan Wardell/Addressing Staff Mental Health Issues/October 3, 2024/Virtual
- Carol Cole/Monthly/HWASBO Meeting/Asbury, NJ/Mileage
- Deb Olah/Monthly/HWASBO Meeting/Asbury, NJ/Mileage
- Rose Branosky/Strengthening the Executive Function Skills of Your Student/\$275 Registration/Virtual

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. BOARD PRESIDENT REPORT

I. SUPERINTENDENT REPORT

Reviewed NJSLA student scores

J. PRINCIPAL REPORT

Thanked all teachers

October will be a busy month

Thank you to the PTO for all they do

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY- None

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 – 7:00 pm

L. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Friend __Y__ Giovannetti __Y__ Hance __Y__ Muller __Y__ Walker __Y__ Moustakas __Y__ Davis __Y__

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for August 27, 2024 to September 12, 2024 and affirms the actions of the administration. (0 investigation, 0 found to be HIB). (School Year 2024-2025 0 total investigations, 0 found to be HIB)

2. Approve Annual HIB Self-Assessment

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Annual HIB Self-Assessment for the 2023- 2024 school year.

3. Approve Week of Respect - October 7-11, 2024

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 7-11, 2024 as Week of Respect.

4. Approve School Violence Awareness Week - October 21-25, 2024

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 21-25, 2024 as School Violence Awareness Week.

5. Approve Red Ribbon Week - October 28- November 1, 2024

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 28- November 1, 2024 as Red Ribbon Week

6. Approve American Education Week - November 18-22, 2024

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of November 18-22, 2024 as American Education Week

7. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- 2nd Grade - Camp Tecumseh
- 3rd Grade - DaVinci Science Center - Allentown, PA
- 4th Grade - Ellis Island
- 5th Grade - Raritan Valley Community College
- Choir - Delaware Valley High School

8. Approve School Bus Emergency Evacuation Drill Statement

RESOLVED that the Holland Township Board of Education accepts the following statement for the School Bus Emergency Evacuation Drill as per 6A:27-11.2;

WHEREAS, on Friday, September 20, 2024 the Holland Township School performed a school bus emergency evacuation drill for all bus routes. The drill was held at approximately 12:15 pm for both the elementary school students and the middle school students in the front of the school in the bus unloading area.

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 – 7:00 pm

M. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, to approve the following items:

Roll Call Vote:

Friend __Y__ Giovannetti __Y__ Hance __Y__ Muller __Y__ Walker __Y__ Moustakas __Y__
Davis __Y__

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2024- 2025 school year:

- Mia Jones/Teacher/Aide

2. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2024/2025 school year as per negotiated contract. Pending Student Involvement and completion of season:

Position/Staff Member/Stipend

Science Club/\$1,755/Sandra Ozgar

Soccer -Boys & Coed/\$2,155/Chris Croasdale

Rates are subject to adjustment after settlement of contract

3. Approve Media Center Volunteers

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following as Media Center Volunteers for the 2024-2025 school year:

- Margareta Dubalari
- Jena Detore
- Mary Wiklanski
- Megan Simini

4. Approve Mentor

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff member as mentor for the 2024-2025 school year:

Mentor - Employee #1828/Mentee Employee #2403

FURTHER RESOLVED, payments to the mentors and payroll deductions will be processed as per the guidelines in the 2024-2025 Mentoring Plan

5. Approve NJ Family Leave/NJ Family Leave Insurance Program RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1511 NJFLA leave request utilizing New Jersey's

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 - 7:00 pm

Family Leave Insurance Program to begin on or about February 5, 2025 for up to the maximum 12 weeks.

6. Approve Student Shadowing

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Gracie Burkhardt as a student shadow from Rutgers University for at least 45 hours of observation time. Ms. Burkhardt will spend her time with the Kindergarten team.

7. Approve Unpaid FMLA/NJFLA/NJFLIA Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #717 request for unpaid FMLA/NJFLA/NJFLIA leave beginning on or about September 16, 2024 not to exceed 12 weeks on an intermittent basis (pending physician's certification).

N. POLICY

Motion made by **Mr. Davis**, seconded by **Mr. Walker**, to approve the following items:

Roll Call Vote:

Friend__Y__Giovannetti__Y__Hance_Y__Muller__Y__Walker_Y__Moustakas__Y
__Davis__Y__

1. Approve Second Reading and Adoption of Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policy:

- P0141 (Board Member Number and Term)
- P0164.6 (Remote Public Board Meetings During a Declared Emergency)
ABOLISHED
- P2200 (Curriculum Content)
- P&R3160 (Physical Examination)
- P&R4160 (Physical Examination)
- R5200 (Attendance)
- P5337 (Service Animals)
- P5350 (Student Suicide Prevention)
- P7231 (Gifts from Vendors) ABOLISHED
- P8420 (Emergency and Crisis Situations)
- P&R 8467 (Firearms and Weapons)
- P9181 (Volunteer Athletic Coaches and Co-Curricular Activity
Advisors/Assistants)

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 – 7:00 pm

O. FINANCE AND FACILITIES

Motion made by **Mr. Davis**, seconded by **Mr. Giovanetti**, to approve the following items:

Roll Call Vote:

Friend__Y__ Giovanetti__Y__ Hance__Y__ Muller__Y__ Walker__Y__ Moustakas__Y__
__Davis__Y__

1. Approve Michael Inspire LLC 2 Year Contract

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Michael Inspire LLC 2-year Contract with an annual cost of \$35,000, totaling \$70,000.

2. Accept FY23 Extraordinary Aid

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts FY24 Extraordinary Aid in the amount of \$182,350 and to appropriate these funds from surplus in the following line items in the 24/25 budget:

- 11-213-100-100 Resource ESY Sal. \$14,960
- 11-219-100-320 Spec. Ed Home Instr. \$3,350
- 11-000-216-100 Speech Summer Sal. \$850
- 11-000-217-320 Extraordinary Purch Serv. \$1,100
- 11-000-221-104 Curriculum Dev. \$500
- 11-000-262-100. Custodian Summer Sal \$3,800
- 11-000-251-890. Business Office Dues. \$750
- 11-000-240-890. School Admin Dues. \$15
- 11-000-251-102 Business Office Sal \$130
- 11-402-100-100 Athletic Sal. \$2,500
- 11-401-100-101 Co-Curricular Sal \$6,734
- 11-000-291-299 Sick Leave Pay. \$8,425
- 11-000-100-569. Other Tuition \$139,236

3. Approve Warren County Special Services Transportation Contract 24-25

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approved the 2024-2025 transportation contract with Warren County Special Services for one student.

4. Approve 2024-2025 MD Receiving Tuition Contract with Pohatcong Township School

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the 2024-2025 tuition contract with Pohatcong Township School District for student number 6632941575.

MD Tuition \$25,000

Related services OT/PT and or speech if required from the IEP

Special Education Aide provided by Holland Township ESC TBD \$

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 - 7:00 pm

5. Professional Services

Upon the recommendation of the Superintendent of Schools, the Board approve professional services provided by the following for the 2024-25 school year:

Pursuant to 18A:18A.5, the Board of Education of the Township of Holland in the County of Hunterdon and the State of New Jersey awarded the following contracts for licensed professionals for the 2024-25 school year as listed below. These contracts are awarded without competitive bidding as a "professional service" under the provisions of the Public Procurement Law. The contract itself is available for public inspection at the Office of the Board Secretary, located at 714 Milford Warren Glenn Road County Road, Milford, New Jersey, between the hours of 9:00 AM-3:00 PM, Monday through Friday.

School Psychiatrists; as needed
Dr. Padma Palvai Mindspace Psychiatry
\$1000 per evaluation and report

P. SUPPLEMENTARY MATTERS

1. Superintendent's Contract
Approval of final Superintendent contract at October 26, 2024 board meeting
2. SREP Grant Update
Recent meeting was held to discuss the Regionalization study and the timeline
3. BOE/District Goals
Review of goals
4. Facility Report – August
Mrs. Snyder thanked Mr. Carr, review parking lot project

Motion made by **Mr. Davis**, seconded by **Mr. Giovannetti** to approve the following item:

Roll Call Vote:

Friend__Y__Giovannetti__Y__Hance_Y____Muller__Y__Walker_Y__Moustakas_Y____
Davis__Y__

RESOLVED, that the Holland Township Board of Education affirms the superintendent's decision and remedial measures from HIB incident report #22 from June 25th, 2024.

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 - 7:00 pm

Q. COMMENTS: PUBLIC - GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

R. EXECUTIVE SESSION

~~WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it~~

~~RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:-~~

- ~~___ Confidential Matters by Law or Court Order~~
- ~~___ Purchase Property~~
- ~~___ Personnel Matters~~
- ~~___ Invasion of Individual Privacy Employee or Student~~
- ~~___ Investigation into Violations of Law~~
- ~~___ Suspension, Civil Penalty or Loss of a License or Permit~~
- ~~___ Disclosure would Impair District's Right to Receive Funding~~
- ~~___ School/Public Security~~
- ~~___ Collective Bargaining~~
- ~~___ Pending, Ongoing or Anticipated Litigation~~

~~And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.~~

5. Motion to Enter Executive Session

~~Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at _____ to discuss _____.~~

6. Motion to Enter Public Session

~~Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at _____.~~

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 24, 2024 - 7:00 pm

S. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Muller**, seconded by **Mr. Davis**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **9:35 pm**.

Ayes 7 Nays 0 Motion Carries

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.



Respectfully Submitted

Board President