

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 - 7:00 pm

Work Session
September 17, 2024, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

Meeting Minutes

A. CALL TO ORDER 7:04 Mr. Davis

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis: Present

Friend: Present

Giovannetti: Virtual

Hance: Present

(left meeting at 8:00)

Moustakas: Present

(left meeting at 8:00)

Muller: Present

Walker: Virtual

E. WORKSHOP DISCUSSION ITEMS

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 - 7:00 pm

- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:00 pm** to discuss **Personnel matters**.

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **7:17 pm**.

G. CONSENT AGENDA - DISCUSSION ONLY

Motion made by _____, seconded by _____, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, the Board approves the following minutes;

August 27, 2024 Regular Board Meeting Minutes

August 27, 2024 Executive Session Board Meeting Minutes

September 3, 2024 Special Board Meeting Minutes

September 3, 2024 Executive Session Special Board Meeting Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill List dated August 24, 2024 check numbers ____ thru ____ in the amount of _____.

3. Finance

1) Upon the recommendation of the Superintendent of Schools, the Board approve the transfers for the month ending August 31, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending August 31, 2024 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 - 7:00 pm

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of August 31, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Susan Wardell/Addressing Staff Mental Health Issues/October 3, 2024/Virtual
- Carol Cole/Monthly/HWASBO Meeting/Asbury, NJ/Mileage
- Deb Olah/Monthly/HWASBO Meeting/Asbury, NJ/Mileage
- Rose Branosky/Strengthening the Executive Function Skills of Your Student/\$275 Registration/Virtual

H. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

I. EDUCATION - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Friend ____ Giovannetti ____ Hance ____ Muller ____ Walker ____ Moustakas ____ Davis

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, bullying report for August 27, 2024 to September 12, 2024 and affirms the actions of the administration. (0 investigation, 0 found to be HIB). (School Year 2024-2025 0 total investigations, 0 found to be HIB)

2. Approve Annual HIB Self-Assessment

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Annual HIB Self-Assessment for the 2023-2024 school year.

3. Approve Week of Respect - October 7-11, 2024

RESOLVED that upon the recommendation of the Superintendent the Holland

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 - 7:00 pm

Township Board of Education declares the week of October 7-11, 2024 as Week of Respect.

4. **Approve School Violence Awareness Week - October 21-25, 2024**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 21-25, 2024 as School Violence Awareness Week.

5. **Approve Red Ribbon Week - October 28- November 1, 2024**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of October 28- November 1, 2024 as Red Ribbon Week

6. **Approve American Education Week - November 18-22, 2024**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education declares the week of November 18-22, 2024 as American Education Week

7. **Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- 3rd Grade - DaVinci Science Center - Allentown, PA
- 4th Grade - Ellis Island
- Choir - Delaware Valley High School

8. **Approve School Bus Emergency Evacuation Drill Statement**

RESOLVED that the Holland Township Board of Education accepts the following statement for the School Bus Emergency Evacuation Drill as per 6A:27-11.2;

WHEREAS, on Friday, September 20, 2024 (Rain date: Monday, September 23, 2024) the Holland Township School will perform a school bus emergency evacuation drill for all bus routes. The drill will be held at approximately 2:15 pm for both the elementary school students and the middle school students in the front of the school in the bus unloading area

J. **PERSONNEL- DISCUSSION ONLY**

Roll Call Vote:

Friend _____ Giovannetti _____ Hance _____ Muller _____ Walker _____ Moustakas _____ Davis

1. **Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2024- 2025 school year:

- Mia Jones/Teacher/Aide

2. **Approve Extra and Co-Curricular Activities Directors**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2024/2025 school year as per negotiated contract. Pending

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 – 7:00 pm

Student Involvement and completion of season:

Position/Staff Member/Stipend

Science Club/\$1,755/Sandra Ozgar

Soccer -Boys & Co Ed/\$2,155/Chris Croasdale

Rates are subject to adjustment after settlement of contract

3. Approve Media Center Volunteers

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following as Media Center Volunteers for the 2024-2025 school year:

- Margareta Dubalari
- Jena Detore
- Mary Wiklanski
- Megan Simini

4. Approve Mentor

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff member as mentor for the 2024-2025 school year:

- Mentor - Employee #1828/Mentee Employee #2403

5. FURTHER RESOLVED, payments to the mentors and payroll deductions will be processed as per the guidelines in the 2024-2025 Mentoring Plan.

6. Approve NJ Family Leave/NJ Family Leave Insurance Program

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1511 NJFLA leave request utilizing New Jersey's Family Leave Insurance Program to begin on or about February 5, 2025 for up to the maximum 12 weeks.

7. Approve Student Shadowing

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Gracie Burkhardt as a student shadow from Rutgers University for at least 45 hours of observation time. Ms. Burkhardt will spend her time with the Kindergarten team.

8. Approve Unpaid FMLA/NJFLA/NJFLIA Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #717 request for unpaid FMLA/NJFLA/NJFLIA leave beginning on or about September 16, 2024 not to exceed 12 weeks on an intermittent basis (pending physician's certification).

K. POLICY - DISCUSSION ONLY

Motion made by __, seconded by __, to approve the following items:

Roll Call Vote:

Friend _____ Giovannetti _____ Hance _____ Muller _____ Walker _____ Moustakas _____ Davis _____

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 - 7:00 pm

1. Approve Second Reading and Adoption of Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policy:

- P0141 (Board Member Number and Term)
- P0141.1 (Board Member Number and Term - Sending District)
- P0141.2 (Board Member Number and Term - Receiving District)
- P0164.6 (Remote Public Board Meetings During a Declared Emergency) ABOLISHED
- P2200 (Curriculum Content)
- P&R3160 (Physical Examination)
- P&R4160 (Physical Examination)
- R5200 (Attendance)
- P5337 (Service Animals)
- P5350 (Student Suicide Prevention)
- P7231 (Gifts from Vendors) ABOLISHED
- P8420 (Emergency and Crisis Situations)
- P&R 8467 (Firearms and Weapons)
- P9181 (Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants)

L. FINANCE AND FACILITIES - DISCUSSION ONLY

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Friend _____ Giovannetti _____ Hance _____ Muller _____ Walker _____ Moustakas _____ Davis _____

1. Approve Michael Inspire LLC 2 Year Contract

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Michael Inspire LLC 2- year contract with an annual cost of \$35,000, totaling \$70,000. **(Grant funding)**

2. Accept FY23 Extraordinary Aid

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts FY24 Extraordinary Aid in the amount of \$182,350 and to appropriate these funds from surplus in the following line items in the 24/25 budget:

- 11-213-100-100 Resource ESY Sal. \$14,960
- 11-219-100-320 Spec. Ed Home Instr. \$3,350
- 11-000-216-100 Speech Summer Sal. \$850
- 11-000-217-320 Extraordinary Purch Serv. \$1,100
- 11-000-221-104 Curriculum Dev. \$500
- 11-000-262-100. Custodian Summer Sal \$3,800
- 11-000-251-890. Business Office Dues. \$750

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 - 7:00 pm

- 11-000-240-890. School Admin Dues. \$15
- 11-000-251-102 Business Office Sal \$130
- 11-402-100-100 Athletic Sal. \$2,500
- 11-401-100-101 Co-Curricular Sal \$6,734
- 11-000-291-299 Sick Leave Pay. \$8,425
- 11-000-100-569. Other Tuition \$139,236

3. Approve Warren County Special Services Transportation Contract 24-25

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approved the 2024-2025 transportation contract with Warren County Special Services for one student.

4. Approve 2024-2025 MD Receiving Tuition Contract with Pohatcong Township School

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the 2024-2025 tuition contract with Pohatcong Township School District for student number 6632941575.

MD Tuition \$25,000

Related services OT/PT and or speech if requited from the IEP.

Paraprofessional Service provided by Pohatcong School District.

M. SUPPLEMENTARY MATTERS

1. General
2. SREP Grant Update

The Superintendent contract and costs analysis have been sent to the ECS for review. The contract renewal hearing is scheduled for the 10/29/2024 Board Meeting.

Legal ad has been placed in the Hunterdon Democrat Public Notice section

3. BOE/District Goals

N. COMMENTS: PUBLIC – GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students

Jamie Travers- parent children need more homework assignments

O. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 – 7:00 pm

endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion;
be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:54 pm** to discuss negotiations, litigation, and student threat.

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **8:33 pm**.

P. **ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by **Mr. Muller**, seconded by **Mr. Davis**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **8:33 pm**.

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
September 17, 2024 - 7:00 pm

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,



Deborah Olah
Board Secretary

Matt Davis
Board President