

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session
October 29, 2024 - 7:00 pm

Regular Session
October 29, 2024, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

Meeting Minutes

A. CALL TO ORDER Mr. Davis 7:01 pm

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis: Present

Friend: Present

Giovannetti: Absent

Hance: Present

Moustakas: Virtual

Muller: Present

Walker: Present

E. CORRESPONDENCE-NONE

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law

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- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:02 pm** to discuss student litigation.

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **7:17 pm**.

Ayes 6 O Nays Motion Carries

G. CONSENT AGENDA

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Ayes 6 O Nays Motion Carries

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools, the Board approve the following minutes;

September 17, 2024 Work Session Meeting Minutes

September 17, 2024 Executive Work Session Meeting Minutes

September 24, 2024 Regular Meeting Minutes

September 24, 2024 Executive Regular Meeting Minutes

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated October 31, 2024 check numbers 14132 thru NO471 in the amount of \$1,602,059.44.

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending September 30, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending September 30, 2024 and she recommends in

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compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been over expended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.
3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of September 30, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Erica Kastell/Comprehensive Assessment for Intervention/Virtual/\$335 Registration
- Kristen Deniz/Prevention Resources Fall Conference/Branchburg, NJ/Registration \$50.00/Mileage \$11.75
- Kristen Deniz/Legal One Getting to The Truth/Virtual/Registration \$100
- Kristen Deniz/Legal One Establishing HIB Systems, Protocols and Capacity/Virtual/Registration \$75.00
- Jennifer Leap/Prevention Resources Fall Conference/Branchburg, NJ/Registration \$50.00/Mileage \$18.51
- Jennifer Leap/Legal One Getting to The Truth/Virtual/Registration \$100
- Jennifer Leap/Legal One Establishing HIB Systems, Protocols and Capacity/Virtual/Registration \$75.00

5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

H. Board President Report

Mr. Davis:

***Thank you to the PTO and Mrs. Bickhardt for raising \$30, 000 with the Bubble Run
Thank you to the Holland Township for their support in this process***

I. Principal Report

Mrs. Wardell:

***Thank you to the PTO for their fundraising
Calendar Reminders***

J. Superintendent Report

Mrs. Snyder;

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*Thank you to the PTO and fundraising with the Bubble Run
Reminder to check the weekly correspondence Important information is sent out
on Tuesday and Wednesday.*

*Reminder on school hours and attendance. Drop off times
SREP Data*

November 7th site visit for the paving project

Moving meetings to the library

Staff breakfast will be December 20th

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY -NONE

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

L. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Friend __Y__ Giovannetti_ABS_Hance_Y_Muller_Y__Walker__Y__Moustakas__Y_
Davis__Y__

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for September 12, 2024 to October 23, 2024 and affirms the actions of the administration. (1 investigation, 1 found to be HIB). (School Year 2024-2025 1 total investigations, 1 found to be HIB)

2. Approve Nursing Service Plan

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Nursing Service Plan for the 2024-2025 School Year

3. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- Kindergarten - Lehigh Valley Zoo
- 1st Grade - Echo Hill Park
- 8th Grade - Dorney Park
- Middle School - Urban Air
- Middle LLD - Del Val High School
- Middle LLD - Frenchtown Market
- Band/Chorus - Del Val HS - Day of the Arts
- Band - Dorney Park - Music in Parks

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- Music - Del Val HS - 3rd & 4th Gr
- Band - Teens Arts Fest
- Chorus - Del Val High School - Fall Festival

4. Approve Athletic Schedule

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Boys and Girls Basketball schedules for the 2024-2025 school year. The schedules are subject to change due to rescheduling and post season competition.

5. Approve Pre-Kindergarten Project Enrollment

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the Pre-Kindergarten Projected Enrollment for the 2025-2026 school year to 75 students.

6. Approve Preschool Program Plan

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves 2025-2026 Three Year Preschool Program Plan and Annual Update.

7. Approve HTEA Parent Event

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves HTEA grant committee building use for a Math Literacy Parent event on November 21, 2024.

8. Approve 2024-2025 District/Administrative Goals

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2024-2025 District/Administrative Goals.

9. Approve 2024-2025 Board of Education Goals

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the 2024-2025 Board of Education Goals.

M. COMMENTS: PUBLIC - SUPERINTENDENT'S CONTRACT

Chapter 53 requires boards of education to permit the public to comment on any changes or amendments to certain administrative contracts as they are renewed, amended or modified. Tonight, we are permitting comments on the contract of our Superintendent, Stephanie Snyder, as it relates to renewing her contract for another five-year term.

The board is considering offering Mrs. Snyder a renewed/amended contract effective July 1, 2024 through June 30, 2029.

The board will, at this time, respectfully hear comments from the public on the matter. The board, pursuant to the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

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Please be aware that Mrs. Snyder retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey.

N. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Friend Y Giovannetti ABS Hance Y Muller Y Walker Y Moustakas Y
Davis Y

1. RESOLVED that upon the recommendation of the Superintendent, the Holland Township Board of Education approves the following substitutes for the 2024- 2025 school year:

- Marie Knapp/Teacher
- Catherine DePaolo/Teacher/Aide
- Alexandra Wilt/Teacher/Aide

2. Rescind Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the following staff as extra and co-curricular activities directors, for the 2024/2025 school year as per negotiated contract.

Position/Staff Member/Stipend

Basketball - Boys/\$3,878/Kathy Harvey

Tournament of Champions/\$2,006 (Split Position)/Kaylee Qualteria

3. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2024/2025 school year as per negotiated contract.

Pending Student Involvement and completion of season:

Position/Staff Member/Stipend

Basketball - Boys/\$3,878/Robert Kirschenmann

Tournament of Champions/\$2,006 (Split Position)/Lori Regep

4. Approve NJ Family Leave/NJ Family Leave Insurance Program

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1862 FMLA & NJFLA leave request to begin on or about March 24, 2025 for the maximum 8 weeks (FMLA) and then 12 weeks (NJFLA). Employee #1862 will utilize 5 (5) sick days starting on or about March 17, 2025 until the end of the school year. Employee #1862 will finish NJFLA leave on or about September 22, 2025 until on or about December 1, 2025.

5. Approve Amended Superintendent's Contract

RESOLVED that upon the recommendation of the Superintendent, the Holland Township Board of Education approves an amended employment contract

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commencing July 1, 2024 through June 30, 2029 with a base salary of \$151,541 annually for the 2024-2025 school year, \$165,000 annually for the 2025-2026 school year, \$169,125 annually for the 2026-2027 school year, \$173,353 annually for the 2027-2028 school year, and \$177,686 annually for the 2028-2029 school year.

O. POLICY- NONE

Motion made by ____, seconded by ____, to approve the following items:

Roll Call Vote:

Friend____Giovannetti____Hance____Muller____Walker____Moustakas____
Davis____

P. FINANCE AND FACILITIES

Motion made by **Mr. Davis**, seconded by **Mr. Walker**, to approve the following items:

Roll Call Vote:

Friend__Y__Giovannetti_ABS_Hance_Y____Muller_Y_Walker__Y____Moustakas__Y__
Davis__Y__

1. Approve Three-Year Comprehensive Maintenance Plan and form M1 for 2024- 2025

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the Three- Year Comprehensive Maintenance Plan and Form M-1 for the 2024-2025 school year, and the submission of the same to the New Jersey Department of Education. Forms are on file in the Business Office.

2. Site Survey Contract

Motion to award a professional services contract to Dykstra Walker Design Group to provide an updated topographical and infrastructure survey at a cost of \$2,500.

Q. SUPPLEMENTARY MATTERS

***Mr. Walker and Mr. Muller attended the School Boards Convention
Need to keep up the teacher's morale
Keep the public abreast on changes
Mr. Friend: Communication is everything
Update on referendum sessions
Mr. Walker Volleyball Championship***

R. COMMENTS: PUBLIC – GENERAL-NONE

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interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

S. EXECUTIVE SESSION

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Motion to Enter Executive Session

Motion made by **Mr. Muller**, seconded by **Mr. Davis** upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:44 pm** to discuss collective bargaining.

Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **8:30 pm**.

T. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **8:30 pm**.

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NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted



Deborah Olah
Board Secretary

Matthew Davis
Board President