

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session  
November 26, 2024 - 7:00 pm

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**Regular Meeting**  
**November 26, 2024, 7:00 PM**  
**Holland Township School - Auditorium**  
**710 Milford Warren Glen Road**  
**Milford, NJ 8848**

## Meeting Minutes

A. CALL TO ORDER 7:01 pm Mr. Davis

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis   x  

Friend   x  

Giovannetti   x  

Hance   7:15  

Moustakas   x  

Muller   x  

Walker   x  

E. CORRESPONDENCE:

Mrs. Bickhardt Pavilion Project

Mrs. Thompson Email

F. EXECUTIVE SESSION

~~WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it~~

~~RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:-~~

~~\_\_\_ Confidential Matters by Law or Court Order~~

~~\_\_\_ Purchase Property~~

~~\_\_\_ Personnel Matters~~

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session  
November 26, 2024 - 7:00 pm

---

- ~~\_\_\_ Invasion of Individual Privacy Employee or Student~~
- ~~\_\_\_ Investigation into Violations of Law~~
- ~~\_\_\_ Suspension, Civil Penalty or Loss of a License or Permit~~
- ~~\_\_\_ Disclosure would Impair District's Right to Receive Funding~~
- ~~\_\_\_ School/Public Security~~
- ~~\_\_\_ Collective Bargaining~~
- ~~\_\_\_ Pending, Ongoing or Anticipated Litigation~~

And be it further ~~RESOLVED~~ that the matters discussed in ~~Executive Session~~ will be made public when confidentiality is no longer required.

~~1. Motion to Enter Executive Session~~

~~Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at \_\_\_\_\_ to discuss \_\_\_\_\_.~~

~~2. Motion to Enter Public Session~~

~~Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at \_\_\_\_\_.~~

**G. PRESENTATION**

1. BKC CPA, PC Audit Presentation

**H. CONSENT AGENDA**

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

**Ayes 6 Nays 0 Abstains 1 Motion Carries**

**1. Approval of Minutes**

Upon the recommendation of the Superintendent of Schools that the Board approve the minutes of the following:

October 15, 2024 Work Session Meeting Minutes

***Mr. Friend Abstains***

October 15, 2024 Executive Works Session Meeting Minutes

October 29, 2024 Regular Board Meeting Minutes

October 29, 2024 Executive Works Session Meeting Minutes

**2. Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated November 2024. Checks 14189 thru No476 in the amount of \$1,331,695.95.

**3. Finance**

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending October 30, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session  
November 26, 2024 – 7:00 pm

---

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending October 30, 2024 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of October 30, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

#### **4. Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Jennifer Leap/HCSCA Fall Conference/\$25 Registration Fee
- Kristen Deniz/HCSCA Fall Conference/\$25 Registration Fee

#### **5. Approve Staff Summaries of Approved Conferences/Workshops**

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops

#### **I. BOARD PRESIDENT REPORT**

*We Are One Parent Session is very helpful*

#### **J. SUPERINTENDENT REPORT**

*Thank you to the attendees of We Are One*

#### **K. PRINCIPAL REPORT**

*Thank you, Math Night,*

#### **L. COMMENTS: PUBLIC - AGENDA ITEMS ONLY- NONE**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session  
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---

## M. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

### Roll Call Vote:

Friend \_\_\_y\_\_\_ Giovannetti \_\_\_y\_\_\_ Hance \_\_\_y\_\_\_ Muller \_\_\_y\_\_\_ Walker \_\_\_y\_\_\_ Moustakas \_\_\_y\_\_\_  
Davis \_\_\_y\_\_\_

#### 1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for October 23, 2024 - November 12, 2024 and affirms the actions of the administration. (1 investigation, 1 found to be HIB). (School Year 2024-2025 2 total investigations, 2 found to be HIB)

#### 2. Approve Memorandums of Agreements

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Memorandums of Agreements:

- 2024-2025 Uniformed State Memorandum of Agreement between Holland Township School District, Holland Township Police Department and Law Enforcement Officials
- 2024-2025 Memorandum of Agreement between Holland Township School District, Holland Township Police Department and Law Enforcement Officials Regarding 18A:41-9 Access to School Surveillance Equipment
- School Resource Officer Program Agreement

#### 3. Approve Field Trips

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- 8th Grade - Delaware Valley High School
- Tournament of Champions - Delaware Valley High School
- Student Council - Six Flags Great Adventure

## N. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mr. Giovannetti**, to approve the following items:

### Roll Call Vote:

Friend \_\_\_y\_\_\_ Giovannetti \_\_\_y\_\_\_ Hance \_\_\_y\_\_\_ Muller \_\_\_y\_\_\_ Walker \_\_\_y\_\_\_ Moustakas \_\_\_y\_\_\_  
Davis \_\_\_y\_\_\_

#### 1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2024- 2025 school year:

- Julianne Luizza: Teacher/Aide
- Jessica Huber: Teacher/Aide

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session  
November 26, 2024 - 7:00 pm

---

- Joni Osborne: Aide

**O. POLICY – NONE**

Motion made by \_\_\_ seconded by \_\_\_, to approve the following items:

**Roll Call Vote:**

Friend \_\_\_ Giovannetti \_\_\_ Hance \_\_\_ Muller \_\_\_ Walker \_\_\_ Moustakas \_\_\_ Davis

**P. FINANCE AND FACILITIES**

Motion made by **Mr. Davis**, seconded by **Mr. Walker** approve the following items:

**Roll Call Vote:**

Friend \_\_\_y\_\_\_ Giovannetti \_\_\_y\_\_\_ Hance \_\_\_y\_\_\_ Muller \_\_\_y\_\_\_ Walker \_\_\_y\_\_\_ Moustakas \_\_\_y\_\_\_  
Davis \_\_\_y\_\_\_

**1. Approve contract with The Hunterdon Preparatory Private School**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves a contract with The Hunterdon Preparatory School for student number 26041 in the amount of \$47, 000.50.

**2. Approve contract with Delaware Valley Regional High School**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves a transportation contract with Delaware Valley Regional High School for student number 26041 in the amount of \$14,563.00.

**3. Accept the Annual Comprehensive Finance Report**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the June 30, 2024 Annual Comprehensive Financial Report (ACFR) as presented.

**4. Accept the Audit Recommendations:**

RESOLVED that upon the recommendation of the Superintendent, the Holland Township Board of Education accepts the following Audit Recommendations and a negative Corrective Action plan for fiscal year ending June 30, 2024:

Recommendations:

- Administrative Practices & Procedures - No recommendation
- Financial Planning, Accounting & Reporting - No recommendation
- School Purchasing Programs - No recommendation
- School Food Service - No recommendation
- Student Body Activities - No recommendation
- Application for State School Aid - No recommendation
- Pupil Transportation - No recommendation
- Facilities and Capital Assets - No recommendation
- Miscellaneous - No recommendation
- Status of Prior Year Audit Findings/Recommendations
- A review was performed on the prior year recommendations and corrective action was taken on all prior year findings.

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session  
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---

## Q. SUPPLEMENTARY MATTERS

### 1. General

***Breakfast December 20, 2024***

### 2. Budget

***BKC presentation***

***No recommendations Thank you to Mrs. O'Brien***

## R. COMMENTS: PUBLIC – GENERAL- NONE

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

## S. EXECUTIVE SESSION

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RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

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# HOLLAND TOWNSHIP SCHOOL DISTRICT

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And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

**1. Motion to Enter Executive Session**

Motion made by **Mr. Davis**, seconded by **Mr. Moustakas**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at 7:45 pm to discuss collective bargaining and personnel.

**2. Motion to Enter Public Session**

Motion made by **Mr. Davis** seconded by **Mr. Giovannetti**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **8:14 pm**.

**T. ADJOURNMENT**

**1. Motion to Adjourn**

Motion made by **Mr. Muller**, seconded by **Mr. Davis**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **8:14 pm**.

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted.



Board Secretary

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Board President