

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Work Session  
November 19, 2024 - 7:00 pm

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**Work Session**  
**November 19, 2024, 7:00 PM**  
**Holland Township School - Auditorium**  
**710 Milford Warren Glen Road**  
**Milford, NJ 8848**

## Meeting Minutes

A. CALL TO ORDER Mr. Davis 7:01 pm

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis   x  

Friend   x  

Giovannetti   x  

Hance  Absent 

Moustakas   x  

Muller   x  

Walker  Virtual 

E. WORKSHOP DISCUSSION ITEMS

F. EXECUTIVE SESSION

~~WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it~~

~~RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:-~~

- ~~X  Confidential Matters by Law or Court Order~~
- ~~Purchase Property~~
- ~~Personnel Matters~~
- ~~Invasion of Individual Privacy Employee or Student~~

# HOLLAND TOWNSHIP SCHOOL DISTRICT

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- ~~\_\_\_ Investigation into Violations of Law~~
- ~~\_\_\_ Suspension, Civil Penalty or Loss of a License or Permit~~
- ~~\_\_\_ Disclosure would Impair District's Right to Receive Funding~~
- ~~\_\_\_ School/Public Security~~
- ~~\_\_\_ Collective Bargaining~~
- ~~\_\_\_ Pending, Ongoing or Anticipated Litigation~~

And be it further ~~RESOLVED~~ that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. ~~Motion to Enter Executive Session~~

~~Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at \_\_\_\_\_ to discuss \_\_\_\_\_.~~

2. ~~Motion to Enter Public Session~~

~~Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at \_\_\_\_\_.~~

**G. CONSENT AGENDA - DISCUSSION ONLY**

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

**Roll Call Vote:**

Friend \_\_\_\_\_ Giovannetti \_\_\_\_\_ Hance \_\_\_\_\_ Muller \_\_\_\_\_ Walker \_\_\_\_\_ Moustakas \_\_\_\_\_ Davis \_\_\_\_\_

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, the Board approve the minutes of the following:

- October 15, 2024 Work Session Meeting Minutes
- October 15, 2024 Executive Work Session Meeting Minutes
- October 29, 2024 Regular Board Meeting Minutes
- October 29, 2024 Executive Work Session Meeting Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools, that the Board approve the Bill List dated November 26, 2024 check numbers \_\_\_\_\_ thru \_\_\_\_\_ in the amount of \_\_\_\_\_.

3. **Finance**

- 1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending October 31, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.
- 2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School

# HOLLAND TOWNSHIP SCHOOL DISTRICT

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---

Moneys for the months ending October 31, 2024 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Teresa O'Brien, certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of October 31, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

#### 4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Jennifer Leap/HCSCA Fall Conference/\$25 Registration Fee
- Kristen Deniz/HCSCA Fall Conference/\$25 Registration Fee

#### 5. Approve Staff Summaries of Approved Conferences/Workshops

Upon the recommendation of the Superintendent the Holland Township Board of Education accepts the staff summary sheets for BOE approved workshops.

#### H. COMMENTS: PUBLIC - AGENDA ITEMS ONLY-NONE

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

#### I. EDUCATION - DISCUSSION ONLY

Motion made by \_\_\_ seconded by \_\_\_, to approve the following items:

##### Roll Call Vote:

Friend \_\_\_\_\_ Giovannetti \_\_\_\_\_ Hance \_\_\_\_\_ Muller \_\_\_\_\_ Walker \_\_\_\_\_ Moustakas \_\_\_\_\_ Davis

#### 1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for October 23, 2024 - November 12, 2024 and affirms the actions of the administration. (1 investigation, 1 found to be HIB). (School Year 2024-2025 2 total investigations, 2 found to be HIB)

# HOLLAND TOWNSHIP SCHOOL DISTRICT

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---

## **2. Approve Memorandums of Agreements**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following Memorandums of Agreements:

- 2024-2025 Uniformed State Memorandum of Agreement between Holland Township School District, Holland Township Police Department and Law Enforcement Officials
- 2024-2025 Memorandum of Agreement between Holland Township School District, Holland Township Police Department and Law Enforcement Officials Regarding 18A:41-9 Access to School Surveillance Equipment
- School Resource Officer Program Agreement

## **3. Approve Field Trips**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following field trips:

- 8th Grade - Delaware Valley High School
- Tournament of Champions - Delaware Valley High School
- Student Council - Six Flags Great Adventure

## **J. PERSONNEL- DISCUSSION ONLY**

### **Roll Call Vote:**

Friend \_\_\_ Giovannetti \_\_\_ Hance \_\_\_ Muller \_\_\_ Walker \_\_\_ Moustakas \_\_\_ Davis

### **1. Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2024-2025 school year:

- Julianne Luizza: Teacher/Aide
- Jessica Huber: Teacher/Aide
- Joni Osborne: Aide

## **K. POLICY - DISCUSSION ONLY**

Motion made by \_\_\_ seconded by \_\_\_, to approve the following items:

### **Roll Call Vote:**

Friend \_\_\_ Giovannetti \_\_\_ Hance \_\_\_ Muller \_\_\_ Walker \_\_\_ Moustakas \_\_\_ Davis

## **L. FINANCE AND FACILITIES - DISCUSSION ONLY**

Motion made by \_\_\_ seconded by \_\_\_, to approve the following items:

### **Roll Call Vote:**

Friend \_\_\_ Giovannetti \_\_\_ Hance \_\_\_ Muller \_\_\_ Walker \_\_\_ Moustakas \_\_\_ Davis

# HOLLAND TOWNSHIP SCHOOL DISTRICT

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**1. Approve contract with The Hunterdon Preparatory Private School**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves a contract with The Hunterdon Preparatory School for student number 26041 in the amount of \$47, 000.50.

**2. Approve contract with Delaware Valley Regional High School**

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves a transportation contract with Delaware Valley Regional High School for student number 26041 in the amount of \$14,563.00.

**M. SUPPLEMENTARY MATTERS**

1. General
2. Budget- Prep begins in December
3. October Facility Report
4. Referendum list and proposed costs

**N. COMMENTS: PUBLIC – GENERAL-NONE**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

**O.EXECUTIVE SESSION**

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RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
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- Invasion of Individual Privacy Employee or Student
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- Disclosure would Impair District's Right to Receive Funding

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- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:37 pm** to discuss student privacy and negotiations.

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **7:52 pm**.

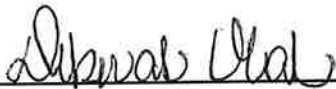
## **P.ADJOURNMENT**

1. **Motion to Adjourn**

Motion made by **Mr. Muller**, seconded by **Mr. Walker**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **7:52 pm**.

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,



Board Secretary

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Board President