

# HOLLAND TOWNSHIP SCHOOL DISTRICT

Work Session  
March 11, 2025 – 7:00 pm

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**Work Session**  
**March 11, 2025, 7:00 PM**  
**Holland Township School - Media Center I**  
**710 Milford Warren Glen Road**  
**Milford, NJ 8848**

## Meeting Minutes

A. CALL TO ORDER 7:02 pm Mr. Davis

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Curry   x  

Davis   x  

Friend   x  

Giovannetti   Online  

Hawrylo   x  

Moustakas   x  

Schleicher   x  

E. WORKSHOP DISCUSSION ITEMS

F. CONSENT AGENDA - DISCUSSION ONLY

Motion made by \_\_\_\_\_, seconded by \_\_\_\_\_, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Ayes \_\_\_\_\_ Nays \_\_\_\_\_ Abstentions \_\_\_\_\_

1. Approval of Minutes

Upon the recommendation of the Superintendent of Schools that the Board approve the Regular minutes of \_\_\_\_\_

2. Bill List

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated \_\_\_\_\_ check numbers \_\_\_\_\_ thru \_\_\_\_\_ in the amount of \_\_\_\_\_.

3. Finance

1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending November 30, 2019 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept

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the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending \_\_\_\_\_ and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's, Brian McCarthy certification as required by N.J.A.C. 6:20-

2.13(d), that no line item account has been over expended as of November 30, 2019 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

#### **4. Travel and Related Expenses Reimbursement**

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Jennifer Leap/March 28, 2025/HCSCA Spring Conference/Flemington, NJ/\$0
- Kristen Deniz/March 28, 2025/HCSCA Spring Conference/Flemington, NJ/\$0

#### **G. COMMENTS: PUBLIC - AGENDA ITEMS ONLY- NONE**

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

#### **H. EDUCATION - DISCUSSION ONLY**

Motion made by \_\_\_\_ seconded by \_\_\_\_, to approve the following items:

#### **Roll Call Vote:**

Curry\_\_\_\_ Friend\_\_\_\_ Giovannetti\_\_\_\_ Hawrylo\_\_\_\_ Schleicher\_\_\_\_ Moustakas\_\_\_\_  
Davis\_\_\_\_

#### **1. Accept Superintendent's Harassment, Intimidation, Bullying Report**

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for February 12, 2025 - March 6, 2025 and affirms the actions of the administration. (2 investigations, 2 found to be HIB). (School Year 2024-2025 4 total investigations, 4 found to be HIB)

#### **2. Approve School Bus Emergency Evacuation Drill Statement**

RESOLVED that the Holland Township Board of Education accepts the following statement for the School Bus Emergency Evacuation Drill as per 6A:27-11.2;

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WHEREAS, on Friday, April 11, 2025 (with a rain date of Thursday, April 10, 2025), the Holland Township School Principal Mrs. Susan Wardell will oversee a school bus emergency evacuation drill for all bus routes. The drill will be held at approximately 2:15 pm for both the elementary school students and the middle school students in the front of the school in the bus unloading area.

## **I. PERSONNEL- DISCUSSION ONLY**

### **Roll Call Vote:**

Curry \_\_\_\_\_ Friend \_\_\_\_\_ Giovannetti \_\_\_\_\_ Hawrylo \_\_\_\_\_ Schleicher \_\_\_\_\_ Moustakas \_\_\_\_\_  
Davis \_\_\_\_\_

#### **1. Approve Substitutes**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2024-2025 school year:

- Jared Diefenbach/Custodian
- Stephanie Kane/Teacher/Aide

#### **2. Approve Student Teacher**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Mr. Joseph Innamorato as a student teacher (Clinical Practice) from Centenary University.

#### **3. Approve Unpaid FMLA/NJFLA/NJFLIA Leave**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1879 request (pending physician certification) for unpaid FMLA/NJFLA/NJFLIA leave for the 2024/2025 school year not to exceed 12 weeks on an intermittent basis.

## **J. POLICY - DISCUSSION ONLY**

Motion made by \_\_\_\_\_ seconded by \_\_\_\_\_, to approve the following items:

### **Roll Call Vote:**

Curry \_\_\_\_\_ Friend \_\_\_\_\_ Giovannetti \_\_\_\_\_ Hawrylo \_\_\_\_\_ Schleicher \_\_\_\_\_ Moustakas \_\_\_\_\_  
Davis \_\_\_\_\_

#### **1. Approve Second Reading and Adoption of Policy**

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policy:

- P5111 - Eligibility of Resident/Nonresident Students
- P&R5516 - Use of Electronic Communication Devices
- P8500 - Food Services
- P9163 - Spectator Code of Conduct for Interscholastic Events

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## **K. FINANCE AND FACILITIES - DISCUSSION ONLY**

Motion made by \_\_\_, seconded by \_\_\_, to approve the following items:

### **Roll Call Vote:**

Curry\_\_\_ Friend\_\_\_ Giovannetti\_\_\_ Hawrylo\_\_\_ Schleicher\_\_\_ Moustakas\_\_\_  
Davis\_\_\_

## **L. SUPPLEMENTARY MATTERS**

### **1. General**

***Mr. Davis update on SRA Grant***

***Mrs. Snyder end of year calendar***

***June 11 Student last day***

***June 12 Staff last day***

***June 6, 9,10,11 Early Dismissal***

***8<sup>th</sup> grade graduation June 6 or June 10***

### ***Committee Assignments***

***HCSBA Mr. Moustakas alternate Mr. Curry***

***PTO Mrs. Hawrylo alternate Stephanie Snyder***

***NJSBA Mr. Moustakas alternate Mr. Davis***

***HCESC Mr. Davis alternate Mr. Curry***

### **2. Budget**

## **M. COMMENTS: PUBLIC – GENERAL-NONE**

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## **N. EXECUTIVE SESSION**

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

\_\_\_ Confidential Matters by Law or Court Order

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- ☐ Purchase Property
- ☒ Personnel Matters
- ☐ Invasion of Individual Privacy Employee or Student
- ☐ Investigation into Violations of Law
- ☐ Suspension, Civil Penalty or Loss of a License or Permit
- ☐ Disclosure would Impair District's Right to Receive Funding
- ☐ School/Public Security
- ☐ Collective Bargaining
- ☐ Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Schleicher**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:19 pm** to discuss personnel matters.

2. Motion to Enter Public Session

Motion made by **Mr. Moustakas**, seconded by **Mr. Schleicher**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **8:48 pm**.

**O. ADJOURNMENT**

1. Motion to Adjourn

Motion made by **Mr. Moustakas**, seconded by **Mr. Schleicher**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **8:48 pm**.

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,

  
Deborah Olah Board Secretary

\_\_\_\_\_  
Board President