

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Meeting
June 25, 2024 – 7:00 pm

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Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

Meeting

A. CALL TO ORDER 7:02 Mr. Davis

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis: Present

Friend: Present

Giovannetti: Absent

Hance: Present

Moustakas: Online

Muller: Absent

Walker: Present

E. CORRESPONDENCE

1. The Holland Township Committee

2. Presentation by Mr. Michael Spence - Blueprint 4 Greatness

Mrs. Tessieri and Mrs. Thompson spoke

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

- Confidential Matters by Law or Court Order
- Purchase Property
- Personnel Matters
- Invasion of Individual Privacy Employee or Student
- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding

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- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Walker**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **8:01 pm** to discuss personnel.

Ayes 5 O Nays Motion carries

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mrs. Hance** upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **8:25 pm**.

Ayes 5, Nays 0 Motion carries

G. CONSENT AGENDA

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Ayes 5, Nays 0 Motion Carries

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, the Board approves the following minutes:

May 14, 2024 Work Session Meeting Minutes

May 14, 2024 Executive Work Session Meeting Minutes

May 21, 2024 Regular Board Meeting Minutes

May 21, 2024 Executive Session Meeting Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools that the Board approve the Bill List dated June 25, 2024 check numbers NO464 thru NO466 in the amount of \$1,289,586.32

3. **Finance**

1) Upon the recommendation of the Superintendent of Schools, the Board approve the transfers for the month ending May 31, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.

2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending May 31, 2024, and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept

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the School Business Administrator/Board Secretary's Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of May 31, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

H. BOARD PRESIDENT REPORT

Ice cream social great event, Thank you to the Town Committee, 8th grade honors ceremony at DVRS recognizing top two students Alyssa Deets and Nathan Kries .

I. SUPERINTENDENT REPORT

Thank you to everyone, all families, staff, PTO for end of year functions. Petting Zoo, Field Day and Fun Day

J. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

K. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

Friend y Giovannetti ABS Hance y Muller ABS Walker y Moustakas y
Davis y

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for May 10, 2024 - June 11, 2024 and affirms the actions of the administration. (3 investigations, 3 found to be HIB). (School Year 2023-2024, 23 total investigations, 16 found to be HIB)

2. Approve LIEP Three-Year Plan

RESOLVED upon the recommendation of the Superintendent the Holland Township Board of Education approves LIEP Three-Year Plan for the 2024-2027 school years

3. Approve ShopRite of Hunterdon County, Inc. Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts a donation of \$100 from ShopRite Hunterdon County, Inc. for Ultimate Fun Day. The Board recognizes and thanks the ShopRite Hunterdon County, Inc. for their continued and generous support of our school district.

4. Approve IPM Plan and Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the School Integrated Pest Management Plan and Policy for the 2024-2025 school year.

5. Approve Indoor Air Quality Program

RESOLVED that upon the recommendation of the Superintendent the Holland

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Township Board of Education approves the Indoor Air Quality Program for the 2024-2025 school year.

6. Approve Woman's Club Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Woman's Club Donation in the amount of \$100 to be applied towards Tournament of Champions, \$50 to be applied towards Die Cut Collection and \$100 to purchase DVD's that support the curriculum. The Board recognizes and thanks the Woman's Club for their continued and generous support of our school district.

7. Approve ARP-ESSR Amendment #4

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the ARP-ESSR Amendment #4.

8. Approve Paul J. Di Sarro Music Scholarship

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts the Paul J. DiSarro Music Scholarship in the amount of \$2,000 to be applied towards summer camp 2024. The Board recognizes and thanks the Di Sarro family for their continued and generous support of our school district

L. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mr. Friend**, to approve the following items:

Roll Call Vote:

Friend y Giovannetti ABS Hance y Muller ABS Walker y Moustakas y
Davis y

1. Approve Movement on Salary Guide

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #1843 movement on the salary guide from 6BA (\$58,690) to 6 BA+15 (\$59,365) effective September 1, 2024 as per HTEA Contract.

Rates are subject to adjustment after settlement of contract.

2. Approve Payment for Unused Personal Business/Family Illness and Sick Days Incentive

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the payment for unused Personal Business Days, Family Illness Days and Sick day incentive as per HTEA Contract.

3. Approve Extra and Co-Curricular Activities Directors

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following staff as extra and co-curricular activities directors, for the 2024/2025 school year as per negotiated contract.

Position/Staff Member/Stipend

Genesis Coordinator/Carmelina Delasey/\$5,000

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Substitute Coordinator/Lori Regep/\$2,782
Transportation Coordinator/Nancy Holzworth/\$2,000
Annual maintenance of district website Jason Kries, \$3,500

Rates are subject to adjustment after settlement of contract.

4. Approve Unpaid FMLA/NJFLA/NJFLIA Leave

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves Employee #2208 request for unpaid FMLA/NJFLA/NJFLIA leave beginning on or about August 22, 2024 not to exceed 12 weeks on an intermittent basis (pending physician's certification).

5. Approve Pre-School Teacher

RESOLVED that upon the recommendation of the Superintendent, the Holland Township Board of Education approves the employment of Ms. Hailey Dressel as a Preschool Teacher for the 2024-2025 school year beginning August 22, 2024.

FURTHER RESOLVED, Ms. Dressel will be placed on Step 2 MA of the 2023-2024 HTEA salary guide, \$62, 658 (Subject to salary adjustment upon settlement of HTEA contract)

6. Approve School Webmaster

RESOLVED that upon the recommendation of the Superintendent, the Holland Township Board of Education approves Jason Kries, to create the district's web site template and all corresponding programs to support the web site for a stipend of \$5,000.

M. POLICY

Motion made by **Mr. Davis**, seconded by **Mr. Walker**, to approve the following items:

Roll Call Vote:

Friend__y__ Giovannetti_ABS__ Hance_y__ Muller_ABS__ Walker_y__ Moustakas_y
Davis__y__

1. Approve Second Reading and Adoption of Policy

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the second reading and adoption of the following Policy:

- R2200 (Curriculum Content)
- P&R2423 (Bilingual Education)

N. FINANCE AND FACILITIES

Motion made by **Mr. Davis**, seconded by **Mrs. Hance**, to approve the following items:

Roll Call Vote:

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Friend__y__Giovannetti_ABS__Hance_y__Muller__ABS__Walker_y_Moustakas_y__
Davis__y__

Approve 2024- 2025 Extraordinary Aid Application

1. RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the FY25 application for Extraordinary Aid. The state may award a portion of an eligible classified student's education and support cost incurred that exceed \$40,000 for public school expenditures and \$55,000 for private school tuition expenditures.

2. Approve Submission of Federal Grants Listed:

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the submission of the grants listed:

IDEA Consolidated
Basic Preschool
ESEA Consolidated
Title I A
Title II A
Title III
Title IV A

3. Approve Waiver

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the submission of the "Toilet Room Facilities for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms 2024-2025 School Year" and certifies that all requirements of N.J.A.C. 6A:26-6.3 and/or 6.4 have been met.

4. Approve ESY Joint Transportation Agreement for the 2024-2025 School Year

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the 2024-2025 Joint Transportation Agreement between the Holland Township Board of Education and the Delaware Valley Regional High School District in the amount of \$24,751.00 for the following ESY transportation routes and ESY Katzenbach School transportation route.

HEO1 \$3980.00
HEO2 \$3980.00
HEO3 \$3980.00
HEO4 \$3980.00
HEOD Katzenbach \$8,831.00

5. Approve Transfer of Surplus to Capital Reserve

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves transfer of surplus to capital reserve.

WHEREAS, NJSA 18A:21-1 and NJSA 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

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WHEREAS, the aforementioned statutes authorize procedures under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Holland Township Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Holland Township Board of Education has determined that an amount not-to-exceed \$1,000,000 may be available for such purpose of transfer.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Board of Education that it hereby authorizes the District's School Business Administrator to make this transfer consistent with all applicable laws and regulations

6. Approve Business Service Sub Contract with Delaware Valley Regional High School

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the Business Service Sub Contract Agreement with the Delaware Valley Regional High School for the 2024-2025 school year in the amount of \$63, 500.00

7. Accept Proposal from Gianforcaro Architects and Planners

Motion to accept a proposal from Gianforcaro Architects and Planners for the architectural, engineering and design for State Project #2220-060-23-R501 entitled HVAC Upgrades for an estimated value of \$37,600 and to further authorize Gianforcaro Architects and Planners to prepare all plans, specifications, drawings and necessary bid related documents for the project.

8. Approve Homebound Contract with Silvergate Prep

RESOLVED, upon the recommendation of the Superintendent, the Holland Township Board of Education approves the homebound instruction contract with Silvergate Prep for student # 29431. The cost will be \$47.88 per hour for a total of 10 hours per week at an estimated time of 30–60 days.

9. ESSA Title III Consortium

Motion to participate in the ESSA Title III Consortium and to approve the ESSA Title III Consortium Memorandum of Agreement for fiscal year 2025 whereby Readington Township School District will be the host district and Holland Township will be a participant district. Districts with an allocation less than \$10,000 in Title III must join a consortium to receive the funds.

O. SUPPLEMENTARY MATTERS

1. General

Board self-evaluation to be discussed at August meeting

2. May Facilities Report

Update HVAC project

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P. COMMENTS: PUBLIC - GENERAL

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students

A few audience members spoke on behalf of Mrs. Carr

Erin Dougherty

Kaitlyn Facht

Chris Regan

Kaitlyn Bodder

Sarah Tilton

Nicole Medina

Jenn Thompson

Please find a board statement from Mr. Davis:

I understand that many people talking tonight would like a specific response from the board or administration, but we may not comment on personnel matters. As a reminder, the board has an ethical obligation not to run our school or make staffing decisions, but to make sure our school is well run.

The board takes pride in the abundance of qualified and dedicated staff here at Holland. We also have faith in our staff's ability to educate in an ever-evolving environment because they have consistently demonstrated the values they teach our children: adaptability and perseverance. And we are confident that the administration makes decisions to best provide for the needs of all students.

The board recognizes and values the extraordinary support our community has for the staff at Holland Township School. The teachers here are rightfully loved by students and parents and remembered fondly years after children move on from their classrooms. We would like to thank everyone for sharing their comments tonight, and we hope you continue to work with your teachers, the administration, and the board to make our school a better place for all.

Q. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

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And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. Motion to Enter Executive Session

Motion made by **Mr. Davis**, seconded by **Mr. Walker**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **9:00 pm** to discuss **personnel**.

Ayes 5 O Nays Motion Carries

2. Motion to Enter Public Session

Motion made by **Mr. Davis**, seconded by **Mr. Friend**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **9:44 pm**.

Ayes 5 Nays 0

R. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Walker**, seconded by **Mr. Davis**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **9:44 pm**.

Ayes 5 Nays 0 Motion Carries

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

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Respectfully Submitted,



Deborah Olah
Board Secretary



Board President