

HOLLAND TOWNSHIP SCHOOL DISTRICT

Regular Session
December 17, 2024 - 7:00 pm

Regular Meeting
December 17, 2024, 7:00 PM
Holland Township School - Auditorium
710 Milford Warren Glen Road
Milford, NJ 8848

Meeting Minutes

A. CALL TO ORDER 7:00 Mr. Davis

B. FLAG SALUTE

C. WELCOME

D. ROLL CALL

Davis x

Friend x

Giovannetti X 7:09

Hance Absent

Moustakas Virtual

Muller Virtual

Walker x

E. CORRESPONDENCE

1. Thank You – Norwescap

Mr. Davis thanked everyone for the amount of food that was donated

2. John Schleicher Letter of interest for Board Member position

F. EXECUTIVE SESSION

WHEREAS the "Open Public Meetings Act" (Chapter 231 Laws of 1975) authorizes a public body to exclude the public from that portion of a meeting at which specified topics are to be discussed under circumstances where the public consideration of such topics will clearly endanger the public or where the personal privacy or guaranteed rights of individuals whose activities or affairs are to be discussed would clearly in danger of unwarranted invasion; be it

RESOLVED that the Board of Education of the Township of Holland now adjourns its public session to reconvene in Executive Session for the purpose of discussing the following:

 Confidential Matters by Law or Court Order

 Purchase Property

 X Personnel Matters

 Invasion of Individual Privacy Employee or Student

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- Investigation into Violations of Law
- Suspension, Civil Penalty or Loss of a License or Permit
- Disclosure would Impair District's Right to Receive Funding
- School/Public Security
- Collective Bargaining
- Pending, Ongoing or Anticipated Litigation

And be it further RESOLVED that the matters discussed in Executive Session will be made public when confidentiality is no longer required.

1. **Motion to Enter Executive Session**

Motion made by **Mr. Davis**, seconded by **Mr. Friend**, upon the recommendation of the Superintendent of Schools the Holland Board of Education enter Executive Session at **7:03 pm** to discuss Personnel.

2. **Motion to Enter Public Session**

Motion made by **Mr. Davis**, seconded by **Mr. Walker**, upon the recommendation of the Superintendent of Schools the Holland Board return to Open Session at **7:13 pm**.

G. CONSENT AGENDA

Motion made by **Mr. Davis**, seconded by **Mr. Giovannetti** upon the recommendation of the Superintendent of Schools that the Holland Township Board of Education approve the consent agenda as follows:

Ayes 5 Nays 0 Motion Carries

1. **Approval of Minutes**

Upon the recommendation of the Superintendent of Schools, the Board approve the following minutes of:

- November 19, 2024 Work Session Meeting Minutes
- November 19, 2024 Executive Session Meeting Minutes
- November 26, 2024 Regular Board Meeting Minutes
- November 26, 2024 Executive Session Meeting Minutes

2. **Bill List**

Upon the recommendation of the Superintendent of Schools, the Board approve the Bill List dated December 17, 2024, check numbers NO477 thru 14376 in the amount of \$711,706.39.

3. **Finance**

- 1) Upon the recommendation of the Superintendent of Schools that the Board approve the transfers for the month ending November 30, 2024 as submitted by the Superintendent, as authorized by N.J.S.A. 18A:22-8.1.
- 2) To accept the Holland Township Board of Education's certification that the Superintendent, Stephanie Snyder, recommends that the Board of Education accept

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the monthly financial reports of the Board Secretary and the Treasurer of School Moneys for the months ending November 30, 2024 and she recommends in compliance with N.J.A.C. 6:20-2.13(3) that the Board of Education certify that no major account or fund has been overexpended and that as of this report sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

3) Upon the recommendation of the Superintendent of Schools that the Board accept the School Business Administrator/Board Secretary's Teresa O'Brien certification as required by N.J.A.C. 6:20-2.13(d), that no line item account has been over expended as of November 30, 2024 and that as of this date sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year

4. Travel and Related Expenses Reimbursement

Upon the recommendation of the Superintendent of Schools that the Board approve work-related and related expenses reimbursement for the following staff members that is directly related to and within the scope of their current work responsibilities, promotes the delivery of instruction, and is critical to the instructional needs of the School District or furthers the efficient operation of the School District, and is educationally necessary and fiscally prudent.

- Matthew Bigelli/Seeing Stars Workshop/January 7-10, 2025/ \$949 Registration/Virtual
- Nicole Rasavage/Complex Ethical Issues in School-Based Behavior Analysis/January 24, 2025/\$45 Registration/Virtual

H. BOARD PRESIDENT REPORT

I. SUPERINTENDENT REPORT

Happy Holidays form Mrs. Snyder

J. PRINCIPAL REPORT

K. COMMENTS: PUBLIC - AGENDA ITEMS ONLY

Please approach the podium, state your name, and address your comments to the board president. Because this is a meeting at which the board needs to conduct its business, each member of the public will be limited to three minutes. And please refrain from abusive, obscene, or defamatory remarks; we expect that everyone will hold themselves to the highest level of professional courtesy and personal respect, given our shared interests and goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

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L. EDUCATION

Motion made by **Mr. Davis**, seconded by **Mr. Friend**, to approve the following items:

Roll Call Vote:

Friend y Giovannetti y Hance Abs Muller y Walker y Moustakas y
Davis y

1. Accept Superintendent's Harassment, Intimidation, Bullying Report

RESOLVED that the Holland Township Board of Education accepts the Superintendent's Harassment, Intimidation, Bullying report for November 12, 2024 to December 5, 2024 and affirms the actions of the administration. (0 investigation, 0 found to be HIB). (School Year 2024-2025 2 total investigations, 2 found to be HIB)

2. Approve VFW Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts \$125 donation from the Frenchtown Milford Post 7857 VFW to add quality materials to the libraries related to history. The Board recognizes and thanks the Frenchtown Milford Post 7857 VFW for their continued and generous support of our school district.

3. Approve Donation

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education accepts \$200 donation from the Rotary Club of North Hunterdon to pay for book postage to North Carolina from book drive. The Board recognizes and thanks the Rotary Club of North Hunterdon for their continued and generous support of our school district

M. PERSONNEL

Motion made by **Mr. Davis**, seconded by **Mr. Muller**, to approve the following items:

Roll Call Vote:

Friend y Giovannetti y Hance Abs Muller y Walker y Moustakas y
Davis y

1. Approve Substitutes

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education approves the following substitutes for the 2024- 2025 school year:

- Ileana Constantin: Teacher/Aide

2. Rescind Non-Association Employee Contracts for 2024-2025

RESOLVED that upon the recommendation of the Superintendent the Holland Township Board of Education rescinds the following Non-Association Employees contracts (3.40% salary increases) for the 2024-2025 school year:

- Employee #1841, Principal/Curriculum Coordinator, \$119,792

3. Approve Non-Association Employee Contracts for 2024-2025

RESOLVED that upon the recommendation of the Superintendent the Holland

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Township Board of Education approves the following Non-Association Employees contracts (3.40% salary increases) for the 2024-2025 school year:

- Employee #1841, Principal/Curriculum Coordinator, \$119,792

N. POLICY - NONE

Motion made by ___ seconded by ___, to approve the following items:

Roll Call Vote:

Friend ___ Giovannetti ___ Hance ___ Muller ___ Walker ___ Moustakas ___ Davis

O. FINANCE AND FACILITIES

Motion made by **Mr. Davis**, seconded by **Mr. Giovannetti**, to approve the following items:

Roll Call Vote:

Friend ___y___ Giovannetti ___y___ Hance ___Abs___ Muller ___y___ Walker ___y___ Moustakas ___
Davis ___y___

1. Motion to withdraw \$285,000 from the Capital Reserve Account for the purpose of funding the difference between the contract award and the ROD grant budget for State Project # 2220-060-23-R501, HVAC System Upgrades.

2. Whereas, the Holland Township Board of Education conducted a bid process for State Project #2220-060-23-R501, and

Whereas, bids were received on Friday, December 13, 2024 at 11:00 am, and

Whereas, the following bids were received:

Contractor	Base Bid
Dumont Mechanical Inc	\$724,365.00
Iron Mountain Mechanical, LLC.	\$749,965.00
A.J. Celiano, Inc.	\$899,000.00

and,

Whereas, the lowest bid has been determined to be responsive, now therefore,

Be it Resolved, that that Board of Education award a contract to Dumont Mechanical, Inc. in the amount of \$724,365.00

P. SUPPLEMENTARY MATTERS

1. 2025-2026 School Calendar

Staff breakfast Friday 12/20

BOE Vacancy Review

Mr. Muller and Mr. Walker commented on their past board experience

Q. COMMENTS: PUBLIC – GENERAL-NONE

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goals. Please remember that the board has an obligation to protect the privacy of district employees and students.

R. ADJOURNMENT

1. Motion to Adjourn

Motion made by **Mr. Muller**, seconded by **Mr. Walker**, upon the recommendation of the Superintendent of Schools that the Holland Board of Education adjourn the meeting at **7:47 pm.**

Ayes 6 Nays 0 Motion carries

NOTE: SUPPORTING DOCUMENTATION OF A NON-CONFIDENTIAL NATURE SHALL BE ACCESSIBLE TO THE PUBLIC FOR INSPECTION AT THE MEETING AND IS AVAILABLE UPON REQUEST AT THE EARLIEST CONVENIENCE IN ACCORDANCE WITH THE PROVISIONS OF THE OPEN PUBLIC RECORDS ACT N.J.S.A. 47:1A ET SEQ.

Respectfully Submitted,



Board Secretary

Board President